

## December Genoa City Public Library Board Meeting Minutes

December 5, 2022

Present: Karla, Lois, Jaime, Helen, Rachel, Mandy, Tom, and David

1. Call to order by Jaime at 7:04
2. Approval of November meeting minutes: motion made by Jaime/Mandy, 7-0
3. Public Comments: none
4. Approval of November bills: motion made by Mandy/Karla, 7-0
5. Treasurer's Report–Julie did not send the report.
6. Library News:
  - a. The food pantry is still in need. Food for Fines will continue through December.
  - b. Fines discussed.
  - c. Hoopla update. 19 checkouts for the month. Numbers are going up. Limit needs to be set for the program.
  - d. Staff workday–closed on the 15th. All staff at library for 8 hours to RFID. A volunteer will be here to help. Possibly closing another day to finish RFID. Posted on Facebook, the website, and on the door signs. It is also the village's Christmas celebration to lunch.
  - e. Follow village for closings for holidays. Library will be closed the Friday, 23rd, 24th, 25th, and 26th.
  - f. New Year's closings will be on Facebook page.
  - g. New cleaner–Diversified, Lee, job posting by Village for cleaning, etc., not sure when position will be filled
  - h. December giving tree, scarves, hats, mittens, donations to the tree, take if needed, brand new or gently used
  - i. Winter Reading Challenge for ALL will begin in January. Looking for cocoa bombs for prizes.
  - j. Friends of the Library bringing cookies on the 16th or the 19th. Meeting on January 9 at 7 pm at LGMS.
7. New Business
  - a. Changing meeting time to 6. The library will still be open.
8. Adjournment
  - a. Motion to adjourn Tom/Mandy, 7-0, time: 7:34

The next Library Board Meeting will be held Monday, January 9, 2022, at 6 pm.

