

Genoa City Public Library Board Meeting Minutes

June 6, 2022

Present: Karla, Lois, Kathy, Jaime, Mandy, Helen, Dave, Rachel

1. Call to order by Karla at 7:03
2. Approval of May meeting minutes: motion made by Jaime/Kathy, 7-0
3. Public Comments: none
4. Approval of May bills: motion made by Lois/Mandy, 7-0
5. Treasurer's Report
6. Library News:
 - a. Kickoff to Summer Reading program on Saturday from 9:30-12:30. Many station activities include tie-dye bags for books, pool noodle boats, storytime, walk the plank, games, a misting shark, and snacks. Local businesses donate prizes. Program runs through July with a grand prize of a Gage ice cream tour.
 - b. Library collecting bags in order to receive a made from recycled bags bench.
 - c. Northwind Perennial looks gorgeous. Roy will be doing fall programming.
 - d. Staffing: Toni will be leaving for Japan. Julie will take the Children's Librarian position. Increasing hourly wages for all employees will allow them to work without hiring a 5th person. 104 hours for four employees. This will go through December. Rachel created job descriptions for each position. Motion to increase wages for three positions: Motion made: Jaime/Kathy, 7-0
 - e. Rachel will inquire about parking lot striping and curb stops.
 - f. The cleaning service list is helping.
7. New Business:
 - a. Williams Bay's library has had security issues. Take a look at the library's emergency plan. Conceal and carry signs added. Kate and the chief of police to discuss. Eventually, the library staff will take part in ALICE training. Possibly look at increasing security with cameras, panic button installation, etc. There are cameras but much confusion about how to access videos. Rachel will find out about library windows as they concern safety.
 - b. Karla read a thank you letter to the board from a patron which mentions library staff and specifically Eileen for going above and beyond. The board is very appreciative of all staff's work.
 - c. Next meeting Monday, July 11 2022 at 7:00 pm.
8. Adjournment: Motion made to adjourn by Kathy/Mandy, 7-0
 - a. Meeting adjourned at 8:02 pm